



# DIOCESAN TRAINING FOR MINISTRY

**Saturday, March 24, 2012**

St. Stephen's Pro-Cathedral  
35 S. Franklin Street  
Wilkes-Barre, PA 18701  
(570) 825-6653

Register online at "Register for Diocesan Events" [www.diobeth.org](http://www.diobeth.org)  
Registration closes: March 19  
Cost: \$18, includes lunch

## Schedule

8:15 am – 9:00 am	Check-in and Hospitality
9:00 am – 9:15 am	Opening Prayer and Welcome
9:30 am – 11:00 am	Session I
11:15 am	Eucharist
12:15 pm	Lunch
1:15 pm – 2:45 pm	Session II
3:00 pm	Closing Prayer and Commissioning
3:15pm	Departure

Only the church and first floor are  
Handicap accessible

# DIOCESAN TRAINING DAY FOR MINISTRY

## WORKSHOPS AT A GLANCE

- 1) Ministry of the Lay Eucharistic Visitor (One workshop in both sessions)  
The Rev. Edward K. Erb
- 2) Incorporating New Members (One workshop in both sessions)  
The Rev. Canon Andrew T. Gerns and Evangelism Commission
- 3) Prayer Shawls and Charity Knitting/Crocheting (Morning Session)  
The Rev. Canon Jane Teter and Mrs. Diana Marshall also offered in the afternoon as #12
- 4) Wardens/Vestry 101 (One session, AM)  
The Rt. Rev. Paul V. Marshall & the Ven. Howard Stringfellow
- 5) Getting Started with Facebook Fan Pages for Your Church (One session, AM)  
Ms. Kat Lehman
- 6) Who Isn't Sitting Next to You in Church? (One session, AM)  
Mr. Dan Charney and The Rev. Donna Jean Kiessling
- 7) Christian Parenting (One session, AM)  
The Rev. Canon Anne E. Kitch
- 8) Parish Finance Workshop (formally called Treasurers' Workshop) (One session, PM)  
Mr. Richard Guyer and Mr. Bruce Reiner
- 9) When the Parish Faces Crisis (One session, PM)  
The Rev. Charles Cesaretti
- 10) Ecumenical and Interfaith Opportunities (One session, PM)  
The Rev. Canon Maria Tjeltveit and The Rev. Canon Mariclaire Partee
- 11) Adult Spiritual Formation through EfM (One session, PM)  
Ms. Cathy Bailey
- 12) Prayer Shawls and Charity Knitting/Crocheting (Afternoon Session)  
The Rev. Canon Jane Teter and Mrs. Diana Marshall also offered in the morning as #3

## **WORKSHOP DESCRIPTIONS**

### **Ministry of the Lay Eucharistic Visitor**

*This group meets in the morning and afternoon.  
Participants must attend both sessions.*

*“I was hungry and you fed me.”* The Ministry of the Lay Eucharistic Visitor extends the celebration of Holy Communion to those who are unable to attend the gathering of the faithful – the home-bound, those in hospital, and those in nursing homes.

This daylong course leads to the licensing by the bishop. The morning session will look at Biblical, theological, and historical background, while in the afternoon we will discuss resources and practical considerations such as HIPAA rules, safety, and health concerns.

Led by The Rev. Edward K. Erb

### **Incorporating New Members into the Episcopal Church**

*This group meets in the morning and afternoon.  
Participants must attend both sessions.*

This daylong class is for clergy and laity who want their parishes to do a more faithful and effective job of drawing people into a deep and lasting relationship with Jesus Christ and his Church. The course will introduce a simple, easy-to-understand process of incorporating new members into a congregation; describe the various kinds of visitors and newcomers; show how to integrate the worship and theology of the Episcopal Church into our evangelism and provide methods to help new people become integral members of a parish. The class will also provide useful tools to help a congregation's leadership evaluate the invitation, welcome and incorporation process of a parish.

Led by: The Rev. Canon Andrew T. Gerns, rector of Trinity Episcopal Church, Easton, PA and chair of the Evangelism Commission of the Diocese and Members of the Evangelism Commission

### **Prayer Shawls and Charity Knitting**

*This group meets in the morning or afternoon.  
Participants can attend one or both sessions.*

Do you have a group in your parish that knits/crochets for others? Would you like to begin a group in your parish? Come and learn

about prayer shawl knitting/crocheting - making shawls to give to those in need of comfort and care. Share your stories of knitting for charity, what items do you make, for whom? Share some of your patterns, share some yarn, share your ideas. Need help getting organized, finding charities and people who need items you can provide? The opportunities are endless. Come and join us.

Bring an item to work on if you wish or just come to learn about this ministry.

Led by The Rev. Canon Jane Teter, Mrs. Diana Marshall and others

### **Wardens/Vestry 101**

*This group meets in the morning only.*

An introduction for new wardens and vestry members – or a refresher for experienced vestry members – to the roles, responsibilities, and realities of parish leadership. We will look at canons, models, strategies, and resources to assist the elected leaders of parishes.

Led by The Rt. Rev Paul V. Marshall and the Ven. Howard Stringfellow

### **Getting Started with Facebook Fan Pages for Your Church**

*This group meets in the morning only.*

This workshop will cover basics of Facebook and how to get started using Facebook fan pages for your Church. We will discuss the differences between individual pages, group pages, and fan pages. We will also discuss security, applications, and event management. This is a beginner class but there is something for everyone. If you ever were curious about Facebook or maybe you use it but want to know more, then this class is for you! If you have access to a laptop computer, please bring it with you as this class will include a hands-on portion.

Limited to ten people

Led by Ms. Kat Lehman, Diocesan Director of Communication and Information Technology

### **Who Isn't Sitting Next to You in Church?**

*This group meets in the morning only.*

Technology has changed how the different generations (Builders, Baby Boomers, Generation Y and Generation X (Millennials)) understand and communicate in their world. This session will discuss the different perspectives of God and Church for each of the generations and how the Church of today needs to tailor its stewardship communication with each generation to increase effectiveness. A live panel representing Gen X and Gen Y will be present. Come and listen to their perspective.

led by The Rev. Donna Jean Kiessling and Mr. Dan Charney, Stewardship Missioner of the Diocese

### **Christian Parenting and Leadership**

*This group meets in the morning only.*

How can parents live out the baptismal promise to “respect the dignity of every human being” within the context of their families? How can parish leadership mentor and support families in this endeavor? This workshop will offer discussion on building healthy boundaries, nurturing your own spiritual self in order to parent, and recognizing and incorporating the gifts children bring as full members of family and the Body of Christ. Parents and those involved in parish leadership welcome.

Led by the Rev. Anne E. Kitch, Diocesan Canon for Formation in the Christian Faith

### **Parish Finance Workshop**

*This group meets in the afternoon only.*

This is a vital workshop for Church treasurers and anyone with financial responsibility in a parish. In this workshop, we will focus on cash receipts, cash disbursements, internal controls, and audits. We will review the balance sheet and revenue and expense statements. We will also review completing the parochial report. A question and answer session will follow the presentation.

Led by Mr. Richard Guyer, Treasurer of the Diocese and Mr. R. Bruce Reiner, Assistant Treasurer of the Diocese

### **When the Parish Faces Crisis**

*This group meets in the afternoon only.*

Join two vestry members as they describe how their parishes faced and overcame a crisis. Sponsored by the Congregational Renewal Committee

Led by The Rev. Charles Cesaretti, Acting Congregational Renewal Missioner

### **Ecumenical and Interfaith Opportunities**

*This group meets in the afternoon only.*

We live in a multi-faith world, and our Christian faith is made up of many denominations. This workshop is designed to provide information and resources so that congregations can live out their ministry more fully with partners of other Christian denominations and other faiths. There will be some teaching about the basics of ecumenical and interfaith ideas and documents, as well as time for participants to share their situations and see how they and their parishes can enter into dialogue and ministry with these partners. There will be a special emphasis on building relationships with Muslims, in light of the Diocesan Convention resolution.

Led by The Rev. Maria Tjeltveit, Canon for Ecumenical and Interfaith Relations, and rector of the Episcopal Church of the Mediator, Allentown and The Rev. Mariclaire Partee, Canon for the Ministry of the Baptized at the Cathedral Church of the Nativity, and member of the Ecumenical and Interfaith Commission.

### **Adult Spiritual Formation through EfM**

*This group meets in the afternoon only.*

Come and learn how you can effectively make use of Education for Ministry (EfM) to support the faith formation of adults in your parish and community. Meet with EfM mentors and hear stories from participants about how EfM broadened their biblical knowledge, strengthened their prayer life, and deepened their ministry.

Led by Ms. Cathy Bailey, Diocesan EfM Coordinator